

Title: **Waiver to Standard Design**

Purpose: This process describes how the USACE team (GD, COS, MSC, HQ) reviews and approves proposed variances and changes to a facility Standard Design (SD) prior to award.

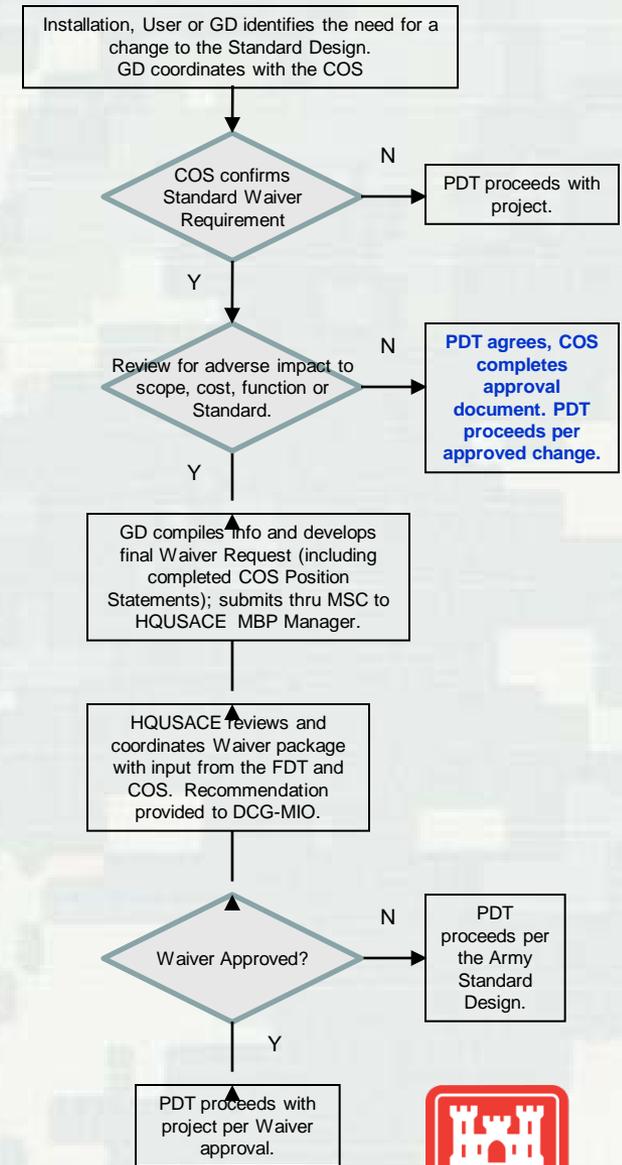
References:

DRAFT AR 420-1, Army Facilities Management, Appendix G6

Process:

1. The Installation, User or GD identifies the need for waiver to the Standard Design. GD coordinates with the COS.
2. The COS validates whether a Standard Design/Criteria waiver is required. If a waiver is not required the PDT proceeds with the project.
3. The Standard Design Waiver is reviewed for adverse impact to scope, cost, function or Standard Design. **If there are no impacts, and the PDT and COS are in agreement, the COS completes approval document. A copy will be provided to HQUSACE MBP Manager.** If the PDT and COS are NOT in agreement or adverse impacts will be incurred, the waiver package follows steps 4 thru 6 for resolution.
4. The GD will forward the waiver package to the MSC for endorsement; the Waiver Request Package including a COS Position Statement will be forwarded to the HQUSACE MBP Program Manager.
5. The MBP manager will coordinate with the FDT and COS. Final recommendation will be provided to the USACE DCG-MIO. The DCG-MIO will make final approval of the standard waiver request.
6. DCS-G9, IMCOM, the Installation, RIT, MSC, GD and COS will be advised of the HQUSACE decision asap. The COS will assess approved waivers for possible permanent change to the current Standard Design/Criteria.

Waiver to Standard Design



Draft Template

DATE

MEMORANDUM FOR CEMP-IS (MBP Manager)

SUBJECT: PDT Concurrence for Waiver to Standard Design for FYxx PN 44444, Title of Project, Location

1. The following facility types are included as part of this subject waiver:

CAT Code	Description
12345	Chapel

2. Define rationale for waiver request. Summarize any impacts to Standards, Execution, and Cost implications. Attachments can be included if necessary.

3. PDT Concurrence:

GD Project Manager	Name	Signature
COS Program Manager	Name	Signature

4. By concurring with this Standard Design Waiver, the PDT agrees that there are no adverse impacts to scope, cost and/or function of the Standard Design.

Submitted by:

Name
Chief of Engineering for COS

CF:
CECW-CED (Wick)
Geographic District MSC
Geographic District RIT

